



UNITED STATES/CANADA JOINT CERTIFICATION OFFICE  
DLA Logistics Information Services 74 Washington Ave N  
Battle Creek, Michigan 49037-3084

Subject: Approved Militarily Critical Technical Data Agreement, DD Form 2345

To Whom It May Concern,

Your application for certification under the United States/Canada Joint Certification Program (JCP) has been accepted. A copy of the approved form is attached for your use and safekeeping. The certification number assigned to your facility is shown in Block 7b on the attached form. This number is valid for a five-year period ending on the expiration date shown in Block 7c.

We also would like to remind you that certified contractors must submit a revised DD Form 2345 whenever information previously provided requires an update; for example, a company name, a new person being designated as the Data Custodian, or a change of address. A fillable PDF version of a blank DD Form 2345 is available from the main web page of the JCP: [website: http://www.dla.mil/HQ/InformationOperations/Offers/Products/LogisticsApplications/JCP/DD2345 Instructions.aspx](http://www.dla.mil/HQ/InformationOperations/Offers/Products/LogisticsApplications/JCP/DD2345%20Instructions.aspx)

Finally, we note that any request for unclassified DoD Controlled Critical Technical Data to the relevant DoD Controlling Office must be accompanied by a statement of intended use, along with a copy of your approved DD Form 2345. Similarly, any letter request to a military installation for a Directly Arranged Visit (DAV) should include a copy of your approved DD Form 2345.

Please contact our office by email at [jcp-admin@dla.mil](mailto:jcp-admin@dlamilitary.com) should you have any questions concerning the Joint Certification Program.

Sincerely,

Joint Certification Office  
E-mail: (Preferred) [jcp-admin@dla.mil](mailto:jcp-admin@dlamilitary.com)  
Toll Free Number: 1-877-352-2255

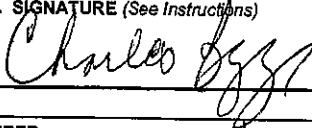


# MILITARILY CRITICAL TECHNICAL DATA AGREEMENT

(Please read Agency Disclosure Notice and Instructions on back before completing this form.)

OMB No. 0704-0207  
OMB approval expires  
Mar 31, 2019

MAIL THE ORIGINAL, COMPLETED FORM AND A COPY OF YOUR COMPANY'S INCORPORATION CERTIFICATE, STATE/PROVINCIAL BUSINESS LICENSE, SALES TAX IDENTIFICATION FORM OR OTHER DOCUMENTATION WHICH VERIFIES THE LEGITIMACY OF THE COMPANY TO:

U.S./CANADA JOINT CERTIFICATION OFFICE  
DLA LOGISTICS INFORMATION SERVICE  
FEDERAL CENTER, 74 WASHINGTON AVE., NORTH  
BATTLE CREEK, MI USA 49037-3084

1. TYPE OF SUBMISSION (X one)		<input checked="" type="checkbox"/> a. INITIAL SUBMISSION	<input type="checkbox"/> b. REVISION	<input type="checkbox"/> c. 5-YEAR RENEWAL
2. ENTERPRISE OR INDIVIDUAL DATA (Referred to as a "certified contractor" upon acceptance of certification by the U.S./Canada - JCO)				
a. NAME (Name of Enterprise or Individual)		b. ADDRESS (Physical address, including P.O. Box if applicable)		
Biggs Tool & Die, Inc.		365 Patricia Drive Warminster, PA 18974		
c. NAME OF SUBSIDIARY/DIVISION/DEPARTMENT				
d. CAGE CODE (Mandatory for Enterprise)		0YN35		
3. DATA CUSTODIAN				
a. NAME (See Instructions)		b. TELEPHONE NUMBER (Primary Company Number preferred - include area code)		
Arlene Biggs		215-674-9911		
c. TITLE		d. E-MAIL ADDRESS		
Director of Operations		abiggs@biggstd.com		
4. DESCRIPTION OF RELEVANT BUSINESS ACTIVITY (Print or type)				
Biggs Tool & Die is a machine shop manufacturing close tolerance precision parts and assemblies. Our capabilities include CNC & manual milling, CNC & manual turning, grinding I.D. / O.D. surface, wire and sinker EDM, and gear manufacturing for use in connection with CH47 and V22 aircraft. We are ISO 9001:2008 and AS9100C certified along with ITAR certification for aviation, space and defense items we manufacture. We require access to technical data package in order to prepare bid submissions for the government agencies such as the Navy and Tinker Air Force.				
5. AS A CONDITION OF RECEIVING MILITARILY CRITICAL TECHNICAL DATA, THE ENTERPRISE OR INDIVIDUAL CERTIFIES THAT:				
a. CITIZENSHIP/RESIDENCY STATUS. The individual designated by name in Item 3, who will act as custodian of the militarily critical technical data on behalf of the contractor, is a citizen or person admitted lawfully for permanent residence into: (X (1) or (2))		d. They will not provide access to militarily critical technical data to persons other than their employees or eligible persons designated by the registrant to act on their behalf unless such access is permitted by U.S. DoDD 5230.25, Canada's TDCR, or by the U.S. or Canadian Government agency that provided the technical data.		
<input checked="" type="checkbox"/> (1) THE UNITED STATES		<input type="checkbox"/> (2) CANADA		
b. The data are needed to bid or perform on a contract with any agency of the U.S. Government or the Canadian Government or for other legitimate business activities in which the contractor is engaged, or plans to engage.		e. No person employed by the enterprise or eligible persons designated by the registrant to act on their behalf, who will have access to militarily critical technical data, is disbarred, suspended, or otherwise ineligible to perform on U.S. or Canadian Government contracts or has violated U.S. or contravened Canadian export control laws or has had a certification revoked under the provisions of U.S. DoDD 5230.25 or Canada's TDCR.		
c. They (1) acknowledge all responsibilities under applicable U.S. export control laws and regulations (including the obligation, under certain circumstances, to obtain an export license from the U.S. Government prior to the release of militarily critical technical data within the United States) or applicable Canadian export control laws and regulations, and (2) agree not to disseminate militarily critical technical data in a manner that would violate applicable U.S. or Canadian export control laws and regulations.		f. They are not themselves debarred, suspended, or otherwise ineligible to perform on U.S. or Canadian Government contracts, and have not violated U.S. or contravened Canadian export control laws, and have not had a certification revoked under the provisions of U.S. DoDD 5230.25 or Canada's TDCR.		
6. CONTRACTOR CERTIFICATION				
I certify that the information and certifications made by me are true, complete, and accurate to the best of my knowledge and belief and are made in good faith. I understand that a knowing and willful false statement on this form can be punished by fine or imprisonment or both. (For U.S. contractors see U.S. Code, Title 18, Section 1001 and for Canadian contractors see the Defense Production Act.)				
a. TYPED NAME (LAST, First, Middle Initial)		b. TITLE	c. SIGNATURE (See Instructions)	d. DATE SIGNED
Biggs, Charles L.		President		9/25/2017
7. CERTIFICATION ACTION (For JCO Use Only)				
<input checked="" type="checkbox"/>	a. CERTIFICATION ACCEPTED. This certification number, along with a statement of intended data use, must be included with each request for militarily critical technical data.	b. NUMBER	c. EXPIRATION DATE	
		0024802	11/15/2022	
8. DOD OFFICIAL			9. CANADIAN OFFICIAL	
a. TYPED NAME (LAST, First, Middle Initial)			a. TYPED NAME (LAST, First, Middle Initial)	
Nozicka, Christopher, M.			Boucher, Robert	
b. TITLE			b. TITLE	
U.S. Representative For U.S. Canada Joint Certification Office			Canadian Representative U.S. Canada Joint Certification Office	
c. SIGNATURE		d. DATE SIGNED	c. SIGNATURE	d. DATE SIGNED
		9/28/2017		9/28/2017